



APPLICATION FOR EMPLOYMENT

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|-------------------------------------------------------------------------------------------------------|---------|-------------|----------|--------|
| A. THE ADVERTISED POST | | | | |
| Position for which you are applying | | | | |
| If you are offered the position, when can you start? (specify notice period you must serve) | | | | |
| B. PERSONAL INFORMATION | | | | |
| Surname | | | | |
| First names | | | | |
| Date of birth | | | | |
| Identity number (attach copy) | | | | |
| Driver's license particulars (attach copy) | | | | |
| Race | African | White | Coloured | Indian |
| Gender | Male | | Female | |
| Do you have a disability? (specify) | | | | |
| Are you a South African citizen? | | | | |
| If not, what is your nationality? | | | | |
| Do you have a valid work permit? | Yes | | No | |
| Have you been convicted of a criminal offence or been dismissed from employment? If yes, state reason | | <hr/> <hr/> | | |
| C. CONTACT DETAILS | | | | |
| Residential Address | | <hr/> <hr/> | | |
| Postal Address | | <hr/> <hr/> | | |
| Contact Details | Home | | Work | |
| | Cell | | E-Mail | |

| D. QUALIFICATIONS | | |
|--------------------------------------------------------------------------|-------------------------------|----------------|
| Name of School/College | Highest standard/grade passed | Year obtained |
| | | |
| Tertiary Education (complete for each qualification you obtained) | | |
| Name of Institution | Qualification | Year obtained |
| | | |
| | | |
| | | |
| | | |
| | | |
| Current studies | | |
| Name of Institution | Qualification | |
| | | |
| Training Record | | |
| Name of Course | Name of Institution | Date completed |
| | | |
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| Membership of Professional Organisations | | |
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| E. LANGUAGE PROFICIENCY – state ‘good’, ‘fair’, or ‘poor’ | | | | | | |
|-----------------------------------------------------------|---------------------|-----------|------|--------|--|--|
| | Languages (specify) | | | | | |
| | English | Afrikaans | Zulu | Tswana | | |
| Speak | | | | | | |
| Read | | | | | | |
| Write | | | | | | |

| F. WORK EXPERIENCE | | | | | | |
|-------------------------------------------|----------|------|----|----|----|--------------------|
| Employer (start with current employer) | Position | From | | To | | Reason for leaving |
| | | MM | YY | MM | YY | |
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| G. REFERENCES | | |
|---------------|-----------------------------|-------------------------|
| Name | Specify relationship to you | Tel. No. (office hours) |
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| H. DECLARATION | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| <p>I declare that all the information provided is complete and correct to the best of my knowledge. I understand that any false information supplied could lead to my application being disqualified or my discharge, if I am appointed.</p> | |
| Signature: _____ | Date: _____ |